

# **American Board of Forensic Odontology**

## **Diplomates Reference Manual**

### **Table of Contents**

**March 2017 Edition**

# **American Board of Forensic Odontology, Inc.**

## **DIPLOMATES REFERENCE MANUAL**

### **TABLE of CONTENTS**

#### **SECTION I**

PREFACE

ACKNOWLEDGMENTS

BACKGROUND, FUNCTION & PURPOSES

A BRIEF HISTORY

ARTICLES OF INCORPORATION

REGISTRATION DOCUMENTATION

HISTORICAL LISTING OF ABFO OFFICERS:

#### **SECTION II: BYLAWS**

PREAMBLE

Section 1. Name.

Section 2. Location of Offices.

Section 3. Purposes

Section 4. Sponsors

ARTICLE I: MEMBERSHIP AND CERTIFICATION

Section 1. Eligibility for Membership.

Section 2. Qualifications for Membership

Section 3. Classes of Members.

Section 4. Certification

Section 5. Eligibility to Hold Office

Section 6. Fee Obligations

Section 7. Binding Arbitration.

ARTICLE II: CODE OF ETHICS AND CONDUCT

Section 1. The Code.

Section 2. Guiding Principles.

Section 3. Grounds for Discipline.

Section 4. Investigative Body.

Section 5. Investigation Initiating Action.

Section 6. Judiciary Process.

Section 7. Confidentiality, Rules, and AAFS Ethics.

*American Board of Forensic Odontology, Inc*  
*Diplomates Reference Manual*  
*Table of Contents*

---

ARTICLE III: MEETINGS

Section 1. Annual Meetings of the Board of Directors.

Section 2. Special meetings of the Board of Directors.

Section 3. Conduct of Board of Directors Business.

Section 4. The Diplomates Annual Meeting.

Section 5. Territory.

Section 6. Quorum.

ARTICLE IV: OFFICERS AND MANAGEMENT

Section 1. Board of Directors.

Section 2. Officers.

Section 3. Executive Committee.

Section 4. Nominating Committee.

Section 5. Elections.

ARTICLE V: COMMITTEES

Section 1. Special Committees.

Section 2. Standing Committees for Administrative Purposes.

Section 3. Standing Committees for Standards, Methods and Procedures.

Section 4. Certification and Examination Committee.

Section 5. Ethics Committee.

Section 6. Strategic Planning Committee

Section 7.

Section 8.

ARTICLE VI: FUNDS AND EXPENDITURES

Section 1. Income and Expenditures.

Section 2. Bi-annual Audit.

Section 3. Fiscal Year.

Section 4. Indemnity, Surety, and Fidelity.

Section 5. Compensation and Reimbursement.

ARTICLE VII: MISCELLANEOUS PROVISIONS

Section 1. Definitions.

Section 2. Seal and Insignia.

Section 3. Parliamentary Authority.

ARTICLE VIII: AMENDMENTS

Section 1. Repeal or Amendment of Previous Bylaws.

Section 2. Amendment Procedures.

## **SECTION III: POLICIES & PROCEDURES**

[NOMINATING COMMITTEE](#)

[DUTIES AND RESPONSIBILITIES OF DIRECTORS & OFFICERS](#)

[ABFO FEES](#)

[TRAVEL POLICY](#)

[STANDARDS & GUIDELINES AMENDMENT PROTOCOL](#)

[APPLICATION PROTOCOL for ABFO RESEARCH FUNDING](#)

[CERTIFICATION & EXAMINATION COMMITTEE](#)

[QUALIFICATIONS & REQUIREMENTS for CERTIFICATION](#)

[General Qualifications](#)

[Professional Education and Experience](#)

[Attaining Status of Examination Eligible](#)

[Procedure for Application](#)

[The Examination Process](#)

[GENERAL PROVISIONS CONCERNING CERTIFICATION](#)

[ABFO CODE of ETHICS FORM for NOTARIZATION](#)

[RECERTIFICATION PROGRAM](#)

[POLICY on CONTINUING FORENSIC DENTAL EDUCATION](#)

[ABFO WORKSHOPS](#)

[ABFO WORKSHOP POLICY](#)

[ABFO REPOSITORIES for BITEMARK & DENTAL AGE ESTIMATION CASES](#)

## **SECTION IV: STANDARDS & GUIDELINES**

[Scientific Methodology Review \(Moved to Appendix\)](#)

[DEFINITIONS of GUIDELINES, STANDARDS and POLICIES](#)

[Guideline, Standards and Policies Revisions Protocol \(Moved to Policies and Procedures\)](#)

[BITEMARK METHODOLOGY, STANDARDS AND GUIDELINES](#)

[METHODS to DOCUMENT HUMAN BITEMARK EVIDENCE](#)

[HUMAN BITEMARK ANALYSIS GUIDELINES](#)

[ABFO BITEMARK TERMINOLOGY GUIDELINES](#)

[TERMS INDICATING DEGREE of CONFIDENCE THAT an INJURY is a HUMAN BITEMARK](#)

[TERMS USED to RELATE a QUESTIONED DENTITION to a BITEMARK](#)

[BITEMARK CASE REVIEW GUIDELINE](#)

[BITEMARK DECISION TREE](#)

[ABFO GUIDELINES for INVESTIGATIVE and FINAL BITEMARK REPORTS](#)

[ABFO BODY IDENTIFICATION INFORMATION](#)

[BODY IDENTIFICATION GUIDELINES](#)

[Collection and Preservation of Postmortem Dental Evidence](#)

[Comparison of Antemortem and Postmortem Evidence](#)

[Categories and Terminology for Body Identification](#)

[ABFO STANDARDS & GUIDELINES for DENTAL AGE ASSESSMENT](#)

[Purpose and Value](#)

[General Principles](#)

[Definitions](#)  
[Standards](#)  
[Guidelines](#)  
[Dental Age Assessment Reports](#)  
[Summary](#)  
[Resources](#)

## **SECTION V: ADMINISTRATIVE**

[ABFO OFFICERS](#)  
[ABFO BOARD OF DIRECTORS](#)  
[ABFO COMMITTEES](#)  
[ABFO AWARDS](#)

## **SECTION VI: APPENDIX**

[SCIENTIFIC METHODOLOGY REVIEW](#)  
[ID APPENDICIES](#)  
    [Sources for Antemortem Data](#)  
    [Other Sources](#)  
[DENTAL INFORMATON in MISSING and UNIDENTIFIED PERSONS CASES](#)  
    [Purpose](#)  
    [Missing Person Cases](#)  
        [The Missing Person Report](#)  
        [Gathering of Dental Information](#)  
        [Using the Dental Information](#)  
    [Unidentified Body Cases](#)  
        [The Unidentified Body Report](#)  
        [Gathering the Dental Information](#)  
        [Preserving the Dental Information](#)  
        [Using the Dental Information](#)  
    [Search and Comparison Programs](#)  
[WinID: HISTORY AND DEVELOPMENT](#)  
[MASS FATALITY INCIDENT GUIDELINES: DEV. of a DENTAL ID TEAM](#)  
    [Purpose](#)  
    [Team Development](#)  
    [Outline of Team Organization](#)  
    [Additional Resources](#)  
    [Checklist of Supply and Equipment Requirements](#)  
[DENTAL SCHOOL CURRICULUM GUIDELINES for FORENSIC ODONTOLOGY](#)  
    [Preamble](#)  
    [Introduction](#)  
    [Recommended Core Content](#)